**HUSSEIN ADAN WEEKLY SBL LOGBOOK**

**WEEK: One**

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| **Date** | **Tasks Achieved** | **Lessons Learnt** | **Challenges Faced** | **Total Hours Worked** |
| 11/01/2023 | - Collecting my letter of attachment from the Human Resource department and signed an attachment contract form  - Took a trip around the Children’s home to familiarize myself with the environment and was introduced by my Host Supervisor to some of the staff I will be working with  - Interacted with some of the children and got to know their names  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | It is good to familiarize yourself with the environment you are about to work in and also with your colleagues and people who are benefiting from your services | None | 8 |
| 12/01/2023 | - Ensured cleanliness of the premises, including cleaning the compound area, toilets, kitchen area, offices, and children's bedrooms  - Prepared Lunch for the children  - Washed the utensils after the children and staff members were done eating  - Assisted the children in their assignments after school  - Polished the children’s shoes after they came back from school | Importance of attention to detail when cleaning  A clean environment is conducive for the health and wellbeing of every human  It is good to instill the habit of being neat and tidy to kids from when they are young | * Limited reading materials | 8 |
| 13/01/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating | Attention to detail is important when washing dishes  Keeping track of time when cooking to avoid burning the food | Patience and time management are key | 8 |
| 16/01/2023 | - Cleaned the compound area, the toilets, the kitchen area, offices, and children bedrooms  - Cooked lunch for the children and washed utensils once they were done eating  - Read the children story books once they had finished their assignments  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | - The impact of positive feedback from well wishers  -The importance of flexibility  - The value of respect and tolerance | - Limited internet connection  - Limited time for personal tasks | 8 |
| 17/01/2023 | - Prepared Lunch for the children  - Washed the utensils after the children and staff members were done eating  - Polished the children’s shoes after they came back from school  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | Learnt how to properly wash Sufuria’s full of Grease after cooking lunch and that they should be washed after all other utensils are washed | - Limited internet connection  - Limited time for personal tasks | 8 |

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**WEEK: Two**

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| **Date** | **Tasks Achieved** | **Lessons Learnt** | **Challenges Faced** | **Total Hours Worked** |
| 18/01/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Assisted the children with their homework after thy were through with their classes  - Read the children story books once they had finished their assignments  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | - Importance of being punctual  - Planning and prioritizing tasks is important  - When you do something you love, you do it perfectly | - Limited internet connection  - Limited time for personal tasks | 8 |
| 19/01/2023 | - Cleaned the compound area and offices  - Prepared and served lunch and collected the utensils and washed them  - Assisted children with homework | - Importance of maintaining hygiene and order  - Importance of time management | Limited reading materials | 8 |
| 20/01/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Polished the children’s shoes after they came back from school | - Attention to detail is important when polishing shoes  The sooner you wash the dishes and Sufuria’s the better before the grease solidifies on the utensils | Scrubbing the grease off some utensils after the Grease had solidified on them | 8 |
| 22/01/2023 | - Cooked breakfast and washed utensils  - Washed the children’s uniform and hanged them outside for the clothes to dry  - Helped the kids with their homework and read them storybooks | - The impact of positive reinforcement our daily tasks  - Kids require empathy for you to nurture them properly despite them being stubborn | * Inadequate laundry equipment * Heavy rainfall affecting outdoor chores and preventing the clothes to dry in time for the uniform to be used in school next time | 8 |
| 23/01/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Polished the kids shoes in preparation for the next day  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | - Attention to detail is important when polishing shoes  - The value of education | - Limited internet connection  - Limited time for personal tasks | 8 |

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**WEEK: Three**

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| **Date** | **Tasks Achieved** | **Lessons Learnt** | **Challenges Faced** | **Total Hours Worked** |
| 24/01/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Polished the children’s shoes after they came back from school | - Attention to detail is important when polishing shoes  - The value of education | Lack of enough Shoe polish to apply on all the kids shoe polish | 8 |
| 25/01/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Assisted the children with their homework after thy were through with their classes  - Read the children story books once they had finished their assignments  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | - Attention to detail is important when polishing shoes  - The value of education | Scrubbing the grease off some utensils after the Grease had solidified on them  - Limited internet connection | 8 |
| 26/01/2023 | Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Assisted the children with their homework after thy were through with their classes | None | None | 8 |
| 27/01/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Polished the children’s shoes after they came back from school | None | None | 8 |
| 30/01/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Helped the kids with their homework and read them storybooks  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | None | - Limited internet connection  - Limited time for personal tasks | 8 |

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**WEEK: Four**

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| **Date** | **Tasks Achieved** | **Lessons Learnt** | **Challenges Faced** | **Total Hours Worked** |
| 31/01/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Polished the children’s shoes after they came back from school | - Importance of maintaining hygiene and order  - Importance of time management | None | 8 |
| 1/02/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Polished the children’s shoes after they came back from school | - Importance of maintaining hygiene and order  - Importance of time management | None | 8 |
| 2/02/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | - Importance of maintaining hygiene and order  - Importance of time management | - Limited internet connection  - Limited time for personal tasks | 8 |
| 3/02/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  Did the laundry for the kids  - Polished the children’s shoes after they came back from school | - Importance of maintaining hygiene and order  - Importance of time management | None | 8 |
| 6/02/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home  - Cooked lunch for the children and washed utensils once they were done eating | - Importance of maintaining hygiene and order  - Importance of time management | None | 8 |

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**WEEK: Five**

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| **Date** | **Tasks Achieved** | **Lessons Learnt** | **Challenges Faced** | **Total Hours Worked** |
| 7/02/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Helped the kids with their homework and read them storybooks  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | - Importance of maintaining hygiene and order  - Importance of time management | None | 8 |
| 8/02/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Helped the kids with their homework and read them storybooks | - Importance of being punctual  - Planning and prioritizing tasks | None | 8 |
| 9/02/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Polished the children’s shoes | - Importance of being punctual  - Planning and prioritizing tasks is important | None | 8 |
| 10/02/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Helped the kids with their homework | - Importance of being punctual  - Planning and prioritizing tasks is important  - When you do something you love, you do it perfectly | None | 8 |
| 13/02/2023 | Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Assisted the children with their homework after thy were through with their classes  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | - Importance of being punctual  - Planning and prioritizing tasks is important | - Limited internet connection  - Limited time for personal tasks | 8 |

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**WEEK: Six**

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| **Date** | **Tasks Achieved** | **Lessons Learnt** | **Challenges Faced** | **Total Hours Worked** |
| 14/02/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Polished the children’s shoes after they came back from school | - Importance of being punctual  - Planning and prioritizing tasks is important  - When you do something you love, you do it perfectly | None | 8 |
| 15/02/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Helped the kids with their homework and read them storybooks  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | - When you do something you love, you do it perfectly | None | 8 |
| 16/02/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Assisted the children with their homework after thy were through with their classes | - Importance of being punctual  - When you do something you love, you do it perfectly | Limited reading materials | 8 |
| 17/02/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Assisted the children with their homework after thy were through with their classes  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | - Importance of being punctual  - When you do something you love, you do it perfectly | - Limited internet connection  - Limited time for personal tasks | 8 |
| 20/01/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home  - Polished the children’s shoes | - Planning and prioritizing tasks is important | None | 8 |

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**WEEK: Seven**

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| **Date** | **Tasks Achieved** | **Lessons Learnt** | **Challenges Faced** | **Total Hours Worked** |
| 21/02/2023 | Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Helped the kids with their homework and read them storybooks  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | - Importance of being punctual  - When you do something you love, you do it perfectly | - Limited internet connection  - Limited time for personal tasks | 8 |
| 22/02/2023 | Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Assisted the children with their homework after thy were through with their classes  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | - Planning and prioritizing tasks is important  - When you do something you love, you do it perfectly | - Limited internet connection  - Limited time for personal tasks | 8 |
| 23/02/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Helped the kids with their homework and read them storybooks  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | - Importance of being punctual  - Planning and prioritizing tasks is important | None | 8 |
| 24/02/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Polished the children’s shoes | - Importance of being punctual  - Planning and prioritizing tasks is important  - When you do something you love, you do it perfectly | None | 8 |
| 27/02/2023 | Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Assisted the children with their homework after thy were through with their classes | None | None | 8 |

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**WEEK: Eight**

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| **Date** | **Tasks Achieved** | **Lessons Learnt** | **Challenges Faced** | **Total Hours Worked** |
| 28/02/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Polished the children’s shoes  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | - Importance of being punctual  - Planning and prioritizing tasks is important  - | - Limited time for personal tasks | 8 |
| 1/03/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Collected and washed utensils once they were done eating  - Helped the kids with their homework and read them storybooks  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | - Importance of being punctual  - Planning and prioritizing tasks is important | None | 8 |
| 2/03/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Helped the kids with their homework and read them storybooks  - Iron and fold the children’s uniform daily  - Go through and reply emails that come to the children’s home | - To become a good teacher, patience and perseverance are key | Some of the children were stubborn and were not serious about their homework while some were slow learners so it took a lot of time and dedication to get them to understand  - Limited time for personal tasks | 8 |
| 3/03/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Polished the children’s shoes after they came back from school | - Importance of being punctual  - When you do something you love, you do it perfectly | None | 8 |
| 6/03/2023 | - Cooked and served breakfast to the children  - Collected the utensils and washed them once the children had taken breakfast  - Cooked lunch for the children and washed utensils once they were done eating  - Started telling the Children goodbye and my colleagues who we were working together with at the Children’s Home  - Filled in a clearance form and was cleared by members of staff to check whether there was any compensation I was supposed to make in case I had done any damages. Luckily no damage was done by me during my 8 weeks in the Children’s home | - It is always important to leave a place better than we found it  - Service to man is service to God. We should use the resources and talents God has given us to improve the lives of others and bring out the best in them | I felt so emotional saying goodbye to the children and colleagues after the bond we had formed during those eight weeks | 8 |

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